

## Memorandum of Understanding

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### **SOUTH EAST EUROPEAN REGION OF CIGRE**

#### **(SEERC)**

The first document (MoU) submitted at the initial meeting in May 25, 2009 in Kranjska Gora (Slovenia) was corrected in May 13, 2013 during the second Regional meeting in Montenegro.

#### **1. Formation**

Based on a common interest and former informal co-operation, the National Committees of CIGRE in Austria, Bosnia & Herzegovina, Croatia, Greece, Hungary, Italy, Macedonia, Montenegro, Romania, Serbia, Slovenia and Ukraine decided to set up a new Regional CIGRE council operating under the name **SOUTH EAST EUROPEAN REGION of CIGRE (SEERC)**. The regional council was formed according to the statutes of CIGRE and will be endorsed as a region of CIGRE by the Administrative Council of CIGRE at the meeting in September 2013 in Kazan (Russia).

#### **2. Objectives**

The objectives of the SEERC are:

- Work to achieve added value to the individual NC in the Region,
- Build up CIGRE activities in an enlarged geographical area and increase the interaction between experts from countries in the Region,
- Promote activities (Symposia, Colloquia, etc.) with a lower financial risk exposure and greater attendance, compared to an activity based solely on one national Committee,
- Promote and nurture new National committees in the Region,
- Encourage new regional activities in correlation with new energy policy and large regional energy projects.

#### **3. Methods**

The SEERC achieves its objectives by appropriate methods and actions, which are in accordance with the policies of CIGRE.

The methods and actions of the SEERC include, but are not limited to, the following:

- A yearly regional meeting is held between the chairman of the National Committees and the members of the Administrative Council from these countries. Topics for such meetings are:
  - Information about activities within each country,
  - Co-operation in the Study Committee level,
  - Co-ordination of proposals for new SC members,

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- Discussion of nomination of CIGRE officers,
  - Discussion of specific Regional issues,
  - Discussion on action plan,
  - Update of the statutes and rules governing the activities of SEERC when needs arises. Such updating requires that the members of SEERC unanimously agree on these changes.
- The location of the meeting rotates among the member countries. Also it is possible to organize meetings before or after CIGRE Administrative Committee annual meetings.

#### 4. Member of the Region

The founding members of SEERC are NC of Bosnia & Herzegovina, Croatia, Greece, Italy, Macedonia, Montenegro, Romania, Serbia, Slovenia and Ukraine. These participants will promote CIGRE membership to the countries which doesn't have national committee at the present time. A new country in the region can be approved as full member of SEERC at the annual meeting of this organization if the country in question has a National Committee fulfilling the requirements of CIGRE.

Each member carries one vote in the case of making decisions by voting.

#### 5. Application

Application for participation should be sent to the chairman of SEERC as an attachment or with a reference to document the applicant's status as "Having a national Committee fulfilling the requirements of CIGRE". According to SEERC's statutes this is a requirement for joining the region.

#### 6. Chairmanship

The mandate period for the chairman of the SEERC is two years.

The chairmanship rotates among member countries in alphabetical order of NC or as agreed at the annual meetings.

Starting chairmanship in 2013 will be Mr. Kresimir Bakic.

#### 7. Secretary of SEERC

To assist the SEERC in practical matters like

- Organising meetings of SEERC,
- Issuing agenda and material prior to meetings,
- Preparing minutes from meetings,
- Communicating with CIGRE's Central Office in administrative matters,

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SEERC has a secretary who will be appointed by the country which is to take over the chairmanship. This procedure is based on the idea that holding the secretariat in a period immediately before taking over the chairmanship will help to ensure continuity.

- Web Site of SEERC
- SEERC will use the web site of CIGRE.

### 8. Meetings

Apart from the yearly meeting, meetings can be called upon request of any member of the SEERC. Such a request should be sent to the chairman with motivation and suggested agenda. Meetings must be announced no later than one month before being held. Material for the meeting must be sent to participants no later than one week before the meeting. Decision on issues not on the agenda can only be made if all members are present and all accept that a decision can be made. Decisions are preferably reached by consensus. Failing that, decision can be made by simple majority. Changes of statutes require unanimity as specified in the statutes. Minutes from the meetings should normally reach participants no later than three weeks after a meeting. Minutes should be brief and mainly include decisions. It is left to participants to record details.

### 9. Information Exchange

To facilitate information exchange between members and to facilitate information provision for interested external parties, SEERC maintains its website. The website should allow members and candidate's members to keep up-to-date information about:

- SEERC
- Statutes, Membership, Key persons
- For each member and aggregated
  - Membership status,
  - Study Committee chairman, Study Committee members,
  - WG and TF members,
  - Activities of potential interest to SEERC members,
  - Proposed papers to the Paris CIGRE Sessions and other CIGRE events
- Etc.

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### 10. Finances and Organization

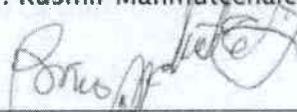
The financial principle is that each National Committee should bear its own costs. Thus no money will be allocated to the SEERC as such. The work within the region should be carried out without establishing any bureaucracy. The National Committees should continue their activities and maintain their status. All correspondence from CIGRE should go directly to the National Committees. The SEERC will keep the CIGRE Central Office informed of its activities and of changes in chairmanship as they occur.

Original MoU approved in Montenegro, Hotel Maestral, Miločer, on May 13, 2013.

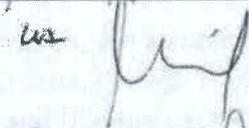
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*Approved and signed by chairmen of NC CIGRE by countries:*

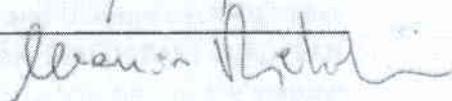
1. Chairman of NC CIGRE Bosnia and Herzegovina, Mr. Rusmir Mahmutćehajić:



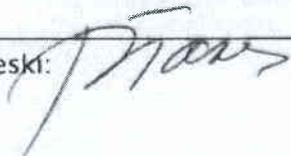
2. Chairman of NC CIGRE Croatia, Mr. Tomislav Šerić:



3. Chairman of NC CIGRE Italy, Mr. Massimo Rebolini:



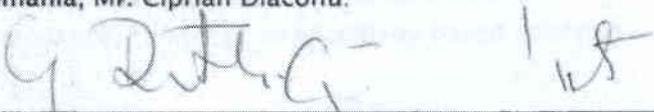
4. Chairman of NC CIGRE Macedonia, Mr. Rubin Taleski:



5. Chairman of NC CIGRE Montenegro, Mr. Milutin Ostojić:



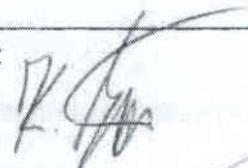
6. Chairman of NC CIGRE Romania, Mr. Ciprian Diaconu:



7. Chairman of NC CIGRE Serbia, Mr. Gojko Dotlić



8. Chairman of NC CIGRE Slovenia, Mr. Krešimir Bakič:



9. Vice chairman of NC CIGRE Ukraine, Mr. Yuriy Bondarenko:

